

Chief Officer Key Decision

Date: 27th July 2021

Wards: All

Subject: Procurement of Parking Terminals

Lead officer: Chris Lee, Director of Environment & Regeneration

Lead members: Cllr Rebecca Lanning Cabinet Member for Adult Social Care and Public Health; Cllr Martin Whelton, Cabinet Member for Housing, Regeneration and Climate Emergency

Contact officer: Ben Stephens, Head of Parking Services

Recommendations:

- A. To award the contract for the supply of parking terminals to Flowbird Group UK for a period of 3 years with the option to extend for a further 2 years with a total contract cost of £882,144.00.

1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. In January 2021 Cabinet approved the introduction of emission based charging across the borough, it was noted within the report that the current infrastructure was not capable of calculating the appropriate charges and as a result a procurement would need to be undertaken to address this.
- 1.2. On 12th July 2021 Cabinet approved a subsequent report that set out the scope of this procurement which included a requirement for 78 new terminals.
- 1.3. The purpose of this report is to seek approval for awarding the contract to the winning bidder in order that the terminals can be installed and emission based charging be applied.

2 DETAILS

- 2.1. The parking service were advised to procure the terminals from an ESPO Framework as this ensures that any selected supplier will have met the minimum industry standards.
- 2.2. There were seven suppliers listed on the framework so it was recommended that a mini-competition took place to ensure that the council obtained best value. Two suppliers submitted similar bids but one bidder was discounted as they failed to meet the required security requirements.
- 2.3. The one remaining bidder was the council's incumbent and passed moderation on the 19th July.

3 ALTERNATIVE OPTIONS

- 3.1. Merton Council will be the first London Borough to base their charging on the ULEZ (Ultra-Low Emission Zone) structure used by TfL and as such only three of the seven suppliers listed on the framework were able to support this capability within the council's timeframes. One of the bidders failed to meet an essential security requirement and as a result were non-compliant,

we have yet to receive a response from the other supplier that may explain why they did not bid.

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. It was not considered necessary to undertake a formal consultation in respect of the procurement of parking terminals as these will provide an improved user experience with additional functionality.

5 TIMETABLE

- 5.1. A date was agreed at the beginning of the year, with Lead Members and the Director of Environment and Regeneration, for the introduction of emission based charging of 1st October 2021. In order to meet this deadline we will need to award the contract in the 1st week of August 2021.

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1. Capital funding of £500k was approved for the procurement of the new terminals and an annual revenue budget set aside of £100k, the successful bid therefore falls within the defined resources.

7 LEGAL AND STATUTORY IMPLICATIONS

- 7.1. Parking services will be following our statutory obligations in respect of amending and publishing the relevant traffic management orders which will inform members of the public of our intention to replace some of the existing P&D Machines with new parking terminals.

8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS

- 8.1. Parking services have consulted with a number of equalities groups in respect of the changes that will arise from the installation of the terminals and accommodated their feedback where it was possible to do so.

9 CRIME AND DISORDER IMPLICATIONS

- 9.1. The new parking terminals are significantly more secure than Merton's existing P&D Machines and include a number of design features that reduce the risk of vandalism.

10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

- 10.1. The programme of P&D machine removal and installation of the new terminals will be undertaken by a single supplier being the successful bidder. All the appropriate health and safety measures will be undertaken and the supplier will follow their established risk management procedures which will include an individual risk assessment at each site.

11 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT



4. Project
Implementation Plan



Strada PAL
Brochure.pdf

12 BACKGROUND PAPERS

- 12.1. [Parking Infrastructure and Modernisation Cabinet report 12-07-21](#)

12.2. [Equalities Impact Assessment](#)

12.3. [Cabinet: 8th January - Emissions Based Charging \(Papers\)](#)